

RECEPTION AND/OR DANCE CONTRACT

NAME(S): _____

Please check the appropriate lines:

RECEPTION _____

DANCE _____

SETUP TIME _____

DJ/BAND ARRIVAL TIME _____

Sponsor's Name(s) _____ (See Sponsor Note Below)

Number of Guests _____ (estimate)

Start Time _____

End Time _____

Rent: _____ \$200.00 (non-members) *plus deposit _____ \$0 (members) *plus deposit

Deposit: _____ \$100.00

-non-members: \$50 deposit refund if help clean up after the event

-members: \$100 deposit refund if help clean up after the event

Outside catering Fee: _____ \$100 (if meal provided is not from Sabetha golf Club)

Kegs: \$225.00/keg Qty: _____

Champagne: \$8:00/bottle Qty: _____

**** Please give at least 2 week notice for liquor orders

Bartender: \$10/hour Qty: _____

Linens: \$3.00/ 3x3 table set-up (4 place settings) Qty: _____

 \$5.00/ Buffet table cloths Qty: _____

For meal/snack/appetizer prices please contact Club House Manager at 284-2023.

PLEASE READ AND INITIAL EACH OF THE FOLLOWING:

SPONSORING MEMBER: All non-members must have a sponsor(s) for their event. Each Member may rent the club house for their own event or sponsor a non-member one time a year. **A sponsoring member who is a member of the Sabetha Golf Club must be present from start to finish of the scheduled event and is responsible for any damage to the clubhouse or its furnishings beyond normal wear and tear.** In the event that a non-member not pay accrued charges, the sponsoring member is responsible. Sponsors are also responsible to see there is no underage drinking or alcohol being brought on premises. Bar Staff will check ID's at the bar.

CLEANUP: The \$100 deposit is for cleanups afterwards. If you or your guests choose to stay after to clean up, you will receive a \$50 refund of you deposit (non-members). Members will be eligible to receive the full \$100 deposit refunded if clean up is performed. Cleanup includes sweeping the entire dining room floor, mopping the dining room floor, and put all tables back under the direction of the club house manager/employees. Washing all tables and chairs as needed. Pick up trash and debris outside the clubhouse on the porch, in the yard, and parking lot. The condition should be left as clean as you found it. _____

ALCOHOLIC BEVERAGES: No Alcohol is to be brought into the club house or onto the premises by you or any guests. **Alcohol beverages must be purchased through the clubhouse, this is a state liquor law.** _____

OUTSIDE CATERING: Meals may be catered into the club house or you may use the club house catering services. There is a \$100 charge for outside catering to be brought in. The kitchen may be used by outside caterers but must be left as clean as they found it. Lack of cleaning the kitchen will result in the loss of your deposit. _____

FINAL INSPECTION: At the conclusion of the event, the sponsoring member is invited to inspect the premises with the club house manager to assure the club house is as clean as found. The sponsor is subject to any additional charges which the manager may find fair and reasonable for any damage that may have been caused by the outside caterer (if applies) or any participant of the event. _____

We do want your event to be a special one and will do everything we possibly can to make that happen. We do, however, reserve the right to refuse service to anyone. We also will ask guest(s) to leave if they are causing problems.

Non-members will be required to pay all deposit, rent, and alcohol/food charges in full, at least 10 days in advance of the scheduled event.

I do hereby agree that I have read all of the above and accept this contract as written.

Sponsoring Member

Date

Event Person

Date

Clubhouse Manager

Date

*Contract approved by Sabetha Golf Board of Directors 10/20/14